



Industrial Advisory Board for the B.S. in Industrial Technology Program  
At  
California State University, Los Angeles

**FRIDAY, JUNE 3, 2011**  
**MINUTES**

**IAB MEMBERS IN ATTENDANCE:**

Clifford McPherson  
Darcy Skaggs, MBA, PMP  
Jason H. Vierra  
Juan Pena  
Marty Mechsner  
Robert Nakawatase  
Tim Mcguire

Absent: Javier Garcia  
John Bjerke  
Pablo Gibu

Guest: Dr. Virgil Seaman  
Dr. Paul Liu  
Dr. Benjamin Lee

Recording Secretary: Louie Acevedo

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**CALL TO ORDER**

Darcy Skaggs called the meeting to order at 9:00 AM and recognized a quorum. Dr. Paul Liu opened the meeting.

**APPROVAL OF MINUTES**

A motion was made by Darcy Skaggs to approve the minutes of the May 5, 2011 meeting. The minutes and actions of said meeting were duly ratified and approved.

**IAB MEETING**

**Discussion Topic: Tap into Opportunities Leading to Program Growth**

*IAB Members*

**Brainstorming Session:**

- Comments by Dr. Virgil Seaman
  - Need to address program identity
  - Program relies heavily on transfer students
  - Need to define new avenues



- Program growth impacted by budget
  - May not sustain all concentrations
- Comments by Darcy Skaggs, MBA, PMP, IAB President
  - Objectives:
    - Provide program guidance and direction
    - Help define industry needs
    - Suggested a brainstorming session
      - Documented the brainstorming session on the board
        - See document (Brainstorming Session.pdf) for details:

### **NEXT MEETING**

Tentative meeting date of the Industrial Advisory Board is scheduled for **Friday, October 7, 2011, at 1:00 p.m.** Location not determined.

### **ADJOURNMENT**

Darcy Skaggs closed the meeting, and the meeting was adjourned.

### **ACTION ITEMS**

- Explore opportunities for students in industry (IAB members)
  - Internships opportunities will collaborate with Tech 495 - Industrial Practicum
  - Response to Dr. Paul Liu by August 31, 2011
  - Emphasis on teamwork related projects
    - e.g. case study, problem solving
  - 8 week duration
- Approve tentative meeting date (Darcy)
- Approve meeting minutes from 06-03-2011 (IAB members)
- Develop next meeting agenda (Darcy)

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Louie Acevedo, Recording Secretary

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Darcy Skaggs, MBA, PMP (IAB President)